

Fall 2018 Safe Environment Instructions

Safe Environment training developed and mandated by the Roman Catholic Diocese of Boise is required **before** volunteers may engage in school activities such as field trips, classroom assistance, coaching, and any other event where students are present. You receive two service hours for attending a live training and one service hour for your online updates. Please review the following to determine what you need to do to be Safe Environment eligible.

- LIVE TRAINING: Attend a live training session once. If you attended in prior years you do not need to attend a second live training. Live trainings are scheduled as follows in the Parish Life Center (upstairs classroom):
 - Saturday, September 8 at 9:00 a.m.
 - Tuesday, September 11 at 6:30 p.m.
 - Wednesday, September 12 at 6:30 p.m.
- BACKGROUND CHECK: You must have a current background check. These expire every 5 years, so you must submit a new one if it has been more than 5 years since your last check. Background checks cost \$13.00 and need to be paid to the school.
- YEARLY ONLINE UPDATE: You now must do an online training each year on www.boise.cmgconnect.org (see Online Training Instructions on this Site).
 1. The first training is approximately one hour long consisting of three sections of about 15 minutes with quizzes at the end of each section and acknowledgement of receipt of information at the end of all three sessions.
 2. The second and subsequent year trainings are about 15 minutes each and you can choose one from a variety of topics.

If you have questions regarding your status, please contact Marie Smith by email at smithma@hscsidaho.org or through Fast Direct.

Thank you for support of the students with your time.