

# HOLY SPIRIT CATHOLIC SCHOOL

## 2020 – 2021 TUITION CONTRACT AGREEMENT



**NAME** \_\_\_\_\_  
(PLEASE PRINT)

### Your financial investment in your child's education is:

**ACTIVE PARISHIONER\* GRADES KINDERGARTEN – 8<sup>TH</sup> GRADE**

- 1 Child: \$4,050 a year \$ \_\_\_\_\_
- 2 Children: \$7,680 a year \$ \_\_\_\_\_
- 3 Children: \$11,040 a year \$ \_\_\_\_\_
- Each Additional Student: \$1,500 a year \$ \_\_\_\_\_

\*An Active Parishioner is an individual who is registered with the parish, attends Mass regularly, uses collection envelopes, and takes an active role in Parish activities. To receive this reduced rate you need to turn in the Parish Verification Form, signed by a representative of Holy Spirit Catholic Community Church.

**NON-PARISHIONER - GRADES KINDERGARTEN – 8<sup>TH</sup> GRADE**

- 1 Child: \$4,930 a year \$ \_\_\_\_\_
- 2 Children: \$9,260 a year \$ \_\_\_\_\_
- 3 Children: \$13,280 a year \$ \_\_\_\_\_
- Each Additional Student: \$1,500 a year \$ \_\_\_\_\_

**Tuition Sub-total** \$ \_\_\_\_\_

**\*\*Actual cost to school to educate 1 student is \$6,100**

*Families with more than one child enrolled in Holy Spirit Catholic School enjoy a discount on tuition.*

**REGISTRATION FEES**

- \$225 per student \$ \_\_\_\_\_
- \$150 Activity Fee Middle School 6 – 8<sup>th</sup> grade students \$ \_\_\_\_\_
- \$ 50 Device Fee Middle School 6-8<sup>th</sup> \$ \_\_\_\_\_

\*Pre-registration fees paid will be deducted from total registration fees

\*Registration fees are non-refundable

\*Additional fees will be charged for extracurricular activities i.e.,  
Lego/Robotics, sports activities

**3 YEAR OLD ELF AND PRE-KINDERGARTEN TUITION** \$ \_\_\_\_\_

**Total fees owed** \$ \_\_\_\_\_

**Minus Fees paid** \$ \_\_\_\_\_

**Minus Discount** \$ \_\_\_\_\_

**BALANCE DUE** \$ \_\_\_\_\_

4% discount given if TUITION paid in full by 6/30/20, 2.5% if paid prior to the first day of school  
**(EXCLUDING CREDIT CARD PAYMENTS)**

**ADDITIONAL FEES YOU MAY INCUR:**

- Each family is required to contribute \$50.00 or items of that value to the Dinner/Auction
- Service Hour Requirement: \$300.00 fee or 20 volunteer hours per family over the school year for grades K – 8  
\$150.00 fee or 10 volunteer hours per family over the school year for ELF and Pre-kindergarten
- Each family is required to purchase \$500 in Scrip over the school year from the Parent Teacher Club. Scrip can be purchased for retailers, restaurants, etc. – this is not asking you to spend an additional \$500 it is just using Scrip when purchasing your groceries, gifts, etc. For more information regarding the Scrip program see the Student Handbook.
- After school fees, hot lunch fees

As a condition of my child/children’s enrollment at Holy Spirit Catholic School I agree to pay the above remaining balance by the following payment option:

- \_\_\_\_\_ SINGLE PAYMENT BY JUNE 30, 2020
- \_\_\_\_\_ SINGLE PAYMENT MADE AFTER JUNE 30, 2020 BUT PRIOR TO THE FIRST DAY OF SCHOOL
- \_\_\_\_\_ ALL PAYMENTS MADE ON A MONTHLY BASIS WILL BE REQUIRED TO PAY THROUGH FACTS TUITION MANAGEMENT.

**\*\*MONTHLY PAYMENTS NOT PAID THROUGH FACTS WILL BE CHARGED AN ADDITIONAL \$25.00 PER MONTH HANDLING FEE.**

I, (We) the undersigned, have read this contract and understand that this is a legal and binding contract with Holy Spirit Catholic School and agree to all of its terms.

Signature of Responsible Party \_\_\_\_\_ Date \_\_\_\_\_

Signature of Responsible Party \_\_\_\_\_ Date \_\_\_\_\_

Student Name and Grades: 1) \_\_\_\_\_ 2) \_\_\_\_\_

3) \_\_\_\_\_ 4) \_\_\_\_\_

**PARENTAL RELEASE & CONSENT FORM**  
**(PLEASE INITIAL EACH ITEM TO GIVE YOUR CONSENT)**

\_\_\_\_\_ **FIELD TRIPS:** I give my child/children permission to participate in all field trips and school activities approved by the school. I understand that every effort will be made to notify me of field trip plans at least one week prior to the event. (Occasionally, opportunities for field trips occur that make it impossible to provide one week’s notice. In these instances, we will give you as much notice as possible.)

\_\_\_\_\_ **PARENT EMERGENCY CONSENT:** As the parent or legal guardian of the child(ren) listed on the Registration form, I hereby give consent for emergency medical care. This care may be given under whatever conditions are necessary to preserve the life, limb, or wellbeing of my child(ren). Recognizing the possibility of physical injury, I hereby release, discharge and/or indemnify Holy Spirit Catholic School, its affiliated organizations and sponsors, their employees and associated personnel, including the owners of fields, and the facilities utilized for the Programs against any claim by or on behalf of the registrant(s) as a result of the registrant’s participation or being transported to or from the same, which transportation I hereby authorize. I, the parent/guardian of the registrant(s), a minor, agree that I will abide by the rules of Holy Spirit Catholic School and its affiliated organizations and sponsors.

\_\_\_\_\_ **PHOTO CONSENT:** I hereby give permission for my child’s photograph or video image to be used in school-related publications; including an annual, website, video or television advertisement.

**Holy Spirit Catholic School Tuition Policy**

**Tuition for the school year is to be paid in full by the first of August.** For those unable to pay in full the tuition can be paid monthly under the terms of the *Facts Tuition Management Automatic Payments Agreement*. Monthly payments must be paid on either the 5th or the 20th of each month over ten or twelve month period. A handling fee of \$25.00 will be charged monthly on all accounts that are not paid through FACTS. In order for tuition to be split between two parties, each party must pay through FACTS, pay an additional fee of \$45.00 to cover costs and sign a Tuition Contract with the understanding that both jointly and individually they are responsible for the total amount due. Tuition rates are based on either a *HSCS Parish Member Rate or Non-Parish Rate*.

Since our operating budget comes primarily from tuition, failure to make timely monthly payments will result in the following:

1. If an account is thirty (30) days past due, the school office will send, by email and mail, a written request for payment.
2. If an account is sixty (60) days past due, the school office will send, by certified mail, a written notification requesting that the account be brought current or that a written payment plan be submitted to the School Board within ten (10) business days of receipt of the written notification. If the account is not brought current or a written payment plan has not been submitted to the School Board within ten (10) business days of receipt of the request, the student(s) shall not be allowed to attend school and the account either will be turned over to a collection agency and or legal action will be filed to recover payment on the account.
3. If for any unforeseen reason a student(s) is withdrawn from the school prior to the end of the school year, parents/guardians must make a written appeal to the School Board to be released from their tuition contract and any remaining balance. However, an early withdrawal fee of **two months tuition may be assessed for financial constraint endured by the school due to early withdrawal.**
4. Families that are experiencing financial difficulty are encouraged to contact the Principal or the Business Manager to make payment arrangements or apply for financial assistance.
5. Any accounts that are considered delinquent will prevent further registration in any Holy Spirit Catholic School programs i.e., Before/After School Care, Summer Care Program and future school years.
6. Students in families whose accounts are delinquent will not be allowed to participate in out of town class trips or extracurricular activities.
7. Student records will not be forwarded to new schools until a delinquent account has been paid in full.

\_\_\_\_\_ (initial) I have read and understand the Holy Spirit Catholic School Tuition Policy